PREQUALIFICATION QUESTIONNAIRE FOR TCS Contractor

Prequalification No. PRQ/JPT/022/21 TECHNICAL CONSULTANCY SERVICES (TCS)

# This pre-qualification questionnaire, comprising six (6) Sections, is aimed to collect technical, commercial and organizational data on the Applicant for the purpose of a proper evaluation of the Technical Consultancy Services (TCS) Contractor to be included in the pre-qualified TCS Contractor’ List of Mellitah Oil & Gas BV.

The questionnaire, duly completed, shall be returned together with the prequalification documents to Mellitah Oil & Gas BV.

All information provided will be treated as confidential and will not be disclosed to third parties, unless authorized in advance.

Instructions for the data / information entry:

# Detailed information on Partners, affiliates, etc. shall be specified with appropriate attachments.

1. Sections not applicable should be annotated “N/A”.
2. Duplicate if necessary and attach any additional information, data sheets, catalogues, brochures, etc., as appropriate.

“Applicant” means your Company or Company Group; “Unit” means any Subsidiary, Branch, Division, Department, and Section of your Company.

# For any clarifications please contact:

JPT Pre-Qualification Committee Mellitah Oil & Gas B.V.

Dat El Emad Complex, Tower 1, Floor 9, P.O. Box 91651, Tripoli, LIBYA Tel: +218.21.3350746-7-8 Fax: +218.21.3350628

[JPT.PRQ@MellitahOG.LY](mailto:JPT.PRQ@MellitahOG.LY)

PERSON(S) INVOLVED IN THIS QUESTIONNAIRE COMPILATION:

COMPILER OF THE QUESTIONNAIRE AND AUTHORIZED CONTACT FOR FOLLOW-UP:

NAME: ..................................................... UNIT/DEPARTMENT:................................... POSITION: :...................................

TELEPHONE N0: ................................................. TELEFAX N0:. ............................................ .............. Email : ...................... .............. ..................

1. Profile of the Applicant

1.1 Structure of the Applicant Company - General Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COMPANY NAME** |  | LEGAL STATUS | |  | |
| PRIVATE OR STATE-OWNED |  | FISCAL CODE | |  | |
| REGISTERED ADDRESS |  |  | |  | |
| TOWN |  | COUNTRY | |  | |
| HEAD OFFICE | | | | | |
| REGISTERED ADDRESS |  | | | | |
| TOWN |  | COUNTRY | |  | |
| TELEPHONE NO. |  |  | |  | |
| TELEFAX NO. |  | TELEX NO. | |  | |
| **REGISTRATION, AUTHORIZATIONS** | | | | | |
| Fully Libyan Company | | | yes | | no |
| Foreign Company Officially Registered in Libya | | | yes | | no |
| If YES, indicate No. of Certificate and Date of Registration | | |  | |  |
| Company certification with Libya NOC (national oil cooperation) | | |  | |  |
| If YES, indicate No. of certificate and date of Registration | | |  | |  |
| Previous Experience with Eni Gas | | | yes | | no |
| Previous Experience in Libya | | | yes | | no |
| Permanent Organization in Libya | | | yes | | no |

Attach the organization chart of the Applicant Company.

If the Company is part of a group of Companies, provide an organization chart indicating the relevant position.

Group of Companies

|  |  |  |
| --- | --- | --- |
| Company name: ...................................................... | status within the group | 1 Holding |
| ......................................................... |  | 2 Associated Co. |
| ......................................................... |  | 3 Controlled Co. |
| ......................................................... |  | 4 Subsidiary Co. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Shareholder** | **s:** Names of Shareholders | ................................................ shares | % |
|  |  | ................................................ shares | % |
|  |  | ................................................ shares | % |
|  |  | ................................................ shares | % |
| Notes: .... | .............................................................................................................................................................. | | |

* 1. Financial Data and Assets Liabilities

|  |  |  |
| --- | --- | --- |
| **Company’s capital** | ............................................................. | |
| **Turnover of the company**: year | 2021 | ............................................ |
|  | 2020 | ............................................ |
|  | 2019 ............................................ |  |
|  | 2018 | ............................................ |
|  | 2017 | ............................................ |
| **Turnover of the group**: year | 2020 | ............................................ |
|  | 2019 | ............................................ |
|  | 2018 | ............................................ |
|  | 2017 | ............................................ |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **BANK REFERENCES** | Bank | Head office | Phone No. | Fax No. | Contact |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Please attach:

1. copy of the last 2 (two) deposited balance sheets.
2. written authorization to contact the bank indicated, for verification of references.
3. declaration that no arbitration and/or litigation with client or supplier(s) exist.
4. Relevant Experience
   1. Applicant to advice on executed Offshore EPCIC contracts including both Onshore and Offshore scope where completion was within the past 10 years.

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Two independently executed projects | yes | no |
| 2 | Total Installed Cost of each project equal or over US$ 300 Million | yes | no |
| 3 | Executed by the Applicant at its Permanent Office | yes | no |
|  | or |  |  |
| 4 | One independently executed project | yes | no |
| 5 | Total Installed Cost of each project equal or over US$ 600 Million | yes | no |
| 6 | Executed by the Applicant at its Permanent Office | yes | no |

* 1. Applicant to advise on executed Offshore Oil & Gas Engineering Procurement Construction Installation and Commissioning (EPCIC) or Supervision and Coordination technical Consultancy Services contracts including both Onshore and Offshore scope covering, inspections, construction, offshore hook-up, commissioning and handover stages where completion was within the past 5 years.

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | One independently executed EPC project | yes | no |
| 2 | Total Installed Cost of project equal or over US$ 500 Million | yes | no |
|  | and |  |  |
| 3 | Two independently performed Technical Service projects | yes | no |
| 4 | Total Installed Cost of each project equal or over US$ 500 Million | yes | no |
|  | or (if unable to reply ‘yes’ to 3 & 4 above) |  |  |
| 5 | One independently performed Technical Service project | yes | no |
| 6 | Total Installed Cost of project equal or over US$ 1 Billion | yes | no |

* 1. Relevant experience as specified above should be evidenced as follows with summary details provided in the table under 2.4:
     1. Supporting documents for Supervision and Coordination technical Consultancy Services Projects:
        1. Copy of signed Memorandum of Agreement (MOA) with Applicant which clearly shows Project Name, Client’s Name, Description Of Awarded Work, Project’s Duration& Scope Of work, Applicant’s fees and Project’s EPC Value
        2. Copy of Organization chart or Staffing plan showing the resources and the services provided by the Applicant.
        3. Copy of Completion Certificate or Provisional or Final Acceptance Certificate or Turnover Certificate of submitted EPC Project.
        4. Or certified letter from Client stating that project is completed.
        5. COPY of the TCS Execution Plan for the specific service
  2. In the following Table format state the details of the relevant experience. Clearly indicate the type of contract- FEED/ EPC/ TCS separately for each project:

|  |  |  |
| --- | --- | --- |
| REF | REQUIRED DETAILS | RESPONCE |
| 1 | Name of Client, contact information. |  |
| 2 | Title, location, and type of project. |  |
| 3 | Scope of work executed by the Applicant (by itself and/or its subcontractors) with all supporting documentation from the Client. |  |
| 4 | Name, Location of Applicants permanent Office where Design activities & Engineering works for project been performed. |  |
| 5 | In case of project type; FEED/ EPC: Initial & Final Project Value as EPC with all supporting documentation from the Client. |  |
| 6 | Commencement and Completion Dates of the Projects. |  |
| 7 | Liquidated Damages have been applied or not.  If yes, please indicate total delays and value of Liquidated Damages. |  |
| 8 | Total value of the TCS Consultant services provided by the Applicant |  |
| 9 | If works are part of a larger project, what is their percentage (dollar and man-hours wise) of that project? |  |

1. Staff & Resources
   1. In the following Table format state number of direct hire personnel maintained by Applicant for the last two (2) years:

|  |  |  |
| --- | --- | --- |
| REF | DESIGNATION/DISCIPLINE | Numbers |
| 1 | Senior Management:  Project Director / Project(s) Manager/ Projects Engineering Manager / Projects Construction Manager/ Project Control Manager/ Project Administration Manager / Project Contracts Manager / Projects QA Manager / Construction Mng, Installation Mng, Hook-up Mng, QC Manager and HSE Manager  (Minimum 10 Nos. With 15 years minimum relevant experience) |  |
| 2 | Engineering Staff:  Senior/Lead Design Engineers/ Design Engineers (Architectural, Interior design, Civil, Structural, HVAC, Mechanical, Rotating equipment, Piping, Electrical, Process &Technical Safety, Pipeline, Material, Utilities, Control &instrumentation, IT, Telecom, QA specification writers, inspection, HSE  (Minimum 30 Nos With 7 years minimum relevant experience for Senior/Lead Engineers & 5 years relevant experience for Engineers)  Senior Draughtsman/ Draughtsman (Architecture, structure, civil, Process, mechanical, electrical, utility, HVAC, Control & instrumentation, IT, Telecom, transportation, infrastructure, and surveyors)  (Minimum 50 Nos With 8 years minimum relevant experience) |  |
| 3 | Specialists and Advisors (All disciplines);  (Minimum 5 Nos With 15 years minimum relevant experience) |  |
| 4 | Construction Coordination and Supervision Field staff:  Senior Field Engineers / Engineers (Civil, Architecture, Piping, Civil & Structural, Process, Mechanical, Welding inspection, Corrosion, Electrical, Utility, HVAC, Control & instrumentation, IT, Telecom, Quality control/ inspector, HSE / safety, commissioning,)  (Minimum 50 Nos With 8 years minimum relevant experience for Senior Engineers & 5 years relevant experience for Engineers)  Construction supporting staff:  Site Superintendent, Foremen and Supervisors (Civil, Architecture, Structural, Mechanical, Piping, Electrical, HVAC, Control & instrumentation, IT, Telecom, land surveyor, , inspection & Utility)  (Minimum 25 Nos With 10 years minimum relevant experience) |  |
| 5 | Installation Coordination and Supervision / Inspection staff:  Welding & NDT Inspectors / Painting / Coating Inspector / Structural / Architectural Supervisor / Piping Supervisor / Offshore Inspectors / Mechanical Supervisor / MC Offshore Supervisor / Maintenance Engineer / Installation Offshore Reps /Hook-Up (Marine & Logistic) Superintendent / Electrical / Instrument Supervisor / Commissioning Engineer /Commissioning Data Base Supervisor / Coating Inspector / Yard(s) Inspectors / Yard QC Superintendent / Telecom. Supervisor / Structural / Architectural Supervisor / Project & Engineering Interfaces / Piping Supervisor / Painting / Coating Inspector / Instrument Supervisor / Installation Field Engineer / Electrical Supervisor / Pipeline Design Specialist / Welding & NDT Specialist / Senior Project Engineer / Rotating Equipment Specialist / QC Engineer & Material Inspection Coordinator / Procurement & Expediting Coordinator / Planning / Costing Reporting / Mechanical Static Equipment Engineer / Materials Specialist / Instrument & Automation Specialist / Installation Engineer, MWS & Engineering Interface / Inspector(s) / Expeditor(s) / Document Control / Contract Administrator / Coating & Painting Specialist / Architectural Specialist / 3D Material Coding & Piping Specialist.  (Minimum 50 Nos With 10 years minimum relevant experience for Senior Engineers, 5 years relevant experience for supervision & 8 years relevant experience for Inspectors) |  |
| 6 | Project Control Field Staff:  Senior Engineers / Engineers (planning, costing, estimation, Quantity Surveying, document controllers, general administration, materials controller)  (Minimum 15 Nos With 8 years minimum relevant experience for Senior Engineers & 5 years relevant experience for Engineers) |  |
| 7 | Contracts Staff:  Senior Contracts Administrators / Contracts Administrators, Procurement, Logistics, Materials, Quantity Surveying  (Minimum 20 Nos With 8 years minimum relevant experience for Seniors & 5 years relevant experience for Engineers) |  |
| 8 | Admin Support Field Staff:  (Senior Accountant, Accountant, , Document Controller, Technical Assistant, admin officer, clerks/ and Secretary)  (Minimum 25 Nos With 10 years minimum relevant experience) |  |
| 9 | Overall direct, full-time employees, including admin, support, and clerical staff {from 1 to 8 above}. |  |
| 10 | Applicant minimum manpower resources at the Permanent Office |  |

* 1. Applicant to advice if its normal practice is to utilize Sub-contract or Agency personnel to supplement its permanent engineering, drafting, and shop inspection or construction management work force through Secondment.
  2. How many sub-contract or agency personnel are currently working for the Applicant, in addition to the permanent employees listed above?
  3. In the past ten years, what was the maximum number of personnel carried on Applicant's direct hire, and in which year?
  4. In the past ten years, what was the maximum number of sub-contract or agency personnel that worked for the Applicant at any one time, and in which year was this? Provide name of client and project.
  5. State the total number of project managers currently on the Applicant's direct hire who have successfully managed at least one project valued US$ 150 Million or above.
  6. Does Applicant maintain a regular construction group down to supervisor level?
  7. Is Applicant’s office equipped with a fully integrated computerized project control and scheduling system capable of indicating periodical progress and performance in design, specifications, purchasing and project construction, including analysis of the overall project progress?

1. Capability
   1. Applicant to confirm full capability to execute and perform each activity as tabulated herein below in Table format with in house resources and without using sub-contractor:

|  |  |  |
| --- | --- | --- |
| REF | SUBJECT | Check |
| 1 | N/A |  |
| 2 | Follow-up / review of EPCIC’s multidisciplinary deliverables including but not limited to , technical specifications, datasheets, drawings, calculation report, procedure and manuals In compliance with COMPANY and international technical standards |  |
| 3 | Monitoring / Supervision and inspection of Procurement activities. |  |
| 4 | Support of Project management activities including project scheduling, cost reporting, general coordination and interfaces, progress monitoring, reviews and reporting, identification of the project / risks/ opportunities and constrains. |  |
| 5 | Support of Contracts Management including services for prequalification exercises, tenders evaluation, Contract administration handling claims related and/or in connection of performing of the Services. |  |
| 6 | N/A |  |
| 7 | Support for Construction Engineering/method, field Coordination (manager, coordinator, superintend ) and Supervision/inspection |  |
| 8 | Pre-commissioning and commissioning Engineering, field Coordination (manager, coordinator, superintend ) and Supervision/inspection |  |
| 9 | Capability to review HSE studies such as HAZID, ESIA, HAZOP, QRA, SIL, Project Health Safety Environmental Review (PHSER), etc. |  |
| 10 | Quality Assurance & Quality Control (QA/QC) related deliverables and services both in the main office of the EPCIC and the field onshore and offshore |  |
| 11 | Training, Mentoring & Knowledge Transfer. |  |
| 12 | N/A |  |
| 13 | Availability of document management & control system |  |
| 14 | Presence in the countries and capability of Applicant in the:   * Europe area with specific focus to Italy and UK for services provided in the office. * South Mediterranean area and North Africa with specific focus to Turkey, Egypt, Italy, Spain, Malta for services provided in the offshore construction yard   For each of the above listed countries, Applicant shall provide proof of registration in country, (or willing to do so in case of award), in loco man-power capacity, previous experience of Coordination and Supervision Services |  |
| 15 | Presence in the countries and capability of Applicant in the:   * Middle East Area for both office and offshore construction yard services. * For office-based services, the area of interested is Dubai.   For each of the above listed countries, Applicant shall provide proof of registration in country, (or willing to do so in case of award), in loco man-power capacity, previous experience of Coordination and Supervision Services |  |
| 16 | Presence in the countries and capability of Applicant in the:   * Malaysia for both office and offshore construction yard services. * Far East Countries involved in O&G industry services and materials/equipment supply   For each of the above listed countries, Applicant shall provide proof of presence in the country or capability to work in country in accordance to the local regulation, in loco man-power current staff and capability of recruiting, previous experience of Coordination and Supervision Services in the Country |  |
| 17 | Presence in the countries and capability of Applicant in the:   * Libya Offshore for hook-up and installation related coordination nd supervision services. * Libya Onshore for construction related coordination and supervision services.   For each of the above listed countries, Applicant shall provide proof of presence in the country or capability to work in country in accordance to the local regulation, in loco man-power current staff and capability of recruiting, previous experience of Coordination and Supervision Services in the Country |  |

* 1. Applicant to indicate the number of years in the Technical Consultant Services for Coordination and supervision Services in the Oil and Gas business.

1. **Current Workload**
   1. Provide as Attachment to this Section, a listing of all Project in which Applicant for the Technical Consultancy Services / for Coordination and supervision Services in the Oil and Gas/ Refining/ Petro-Chemical projects under progress that have an estimated value equal or over US$ 300 Million in the Applicants Head office and its Permanent Office. The information for each project listed in Attachment as stated in the Table format below; shall be included. If any contracts are for part of a project, (such as the Construction Portion only) this must also be clearly indicated.

|  |  |  |
| --- | --- | --- |
| REF | REQUIRED DETAILS | RESPONCE |
| 1 | Name of Client, contact information. |  |
| 2 | Title, location, and type of project. |  |
| 3 | Applicant's scope of work |  |
| 4 | Name, Location of Applicants permanent Home Office |  |
| 5 | Contract price for the works executed by the Applicant |  |
| 6 | N/A |  |
| 7 | N/A |  |
| 8 | Total planned man-hours |  |
| 9 | Man-hours expended to date  FEED / Contract action / Detail engineering / Procurement  Construction & Commissioning / Financial closure |  |
| 10 | Date of commencement |  |
| 11 | Due date for completion |  |
| 12 | Percentage and nature of any the Applicant’s work sub-contracted |  |
| 13 | If Works are part of a larger project, what is Applicant’s percentage of the project |  |

* 1. For contracts not listed in response to items above, the Applicant shall separately provide the value of any other work in hand, the number of man-hours required until completion and the total monthly man-hour expenditure.
  2. Provide as Attachment to this Section, separate charts for Total Engineering and Total Construction resources versus present and forecast workload for next 12 months.

1. Safety and Environmental Policy
   1. Describe the Safety Management System implemented by the Applicant:

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Company HSE Management Plan | yes | no |
| 2 | Subsea Safety Management System | yes | no |
| 3 | If ‘’yes’’, specify if there is an implementation program for ensuring compliance |  |  |
| 4 | Specific Company’s training programme in respect of safety | yes | no |
| 5 | Formal method of accident reporting | yes | no |
| 6 | If ‘’yes’’ submit safety statistics of accidents during last three years |  |  |
| 7 | Safety supervisor | yes | no |

1. Quality System
   1. Describe the Quality Management System implemented by the Applicant:

Please attach the organization chart of the Applicant

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Quality System in place | yes | no |
| 2 | System described in a proper manual | yes | no |
| 3 | Manual conformity to the family ISO 9000 standard | yes | no |
| 4 | Procedure in place in respect of possible accidents | yes | no |
| 5 | System certified by third party certification body | yes | no |

Please attach:

* one copy of available certificate
* one copy of the Quality Manual.

NOTE: TO BE PREPARED ON APPLICANT’S LETTERHEAD

**“FORM A - Declaration Template”**

**To: Chairman, JPT-Pre-Qualification Committee**

Dear Sir,

We have examined the Prequalification questionnaire and replied to all its enquiries/questions accurately and truthfully and our representative's signature here below testifies to this effect.

We wish to be considered for inclusion in the list of bidders for the subject tender as Contractor and assure of our competence and resources to execute fully the works to the highest ethical and professional standards and as per requirements of Mellitah Oil and Gas B.V Company.

We acknowledge and accept that to satisfactorily evaluate our submittal, Mellitah Oil and Gas B.V Company shall have the right at its own option, to visit our offices, project sites and works in progress, with a view to audit and verify our financial, technical and other resources. We assure to make available to Mellitah Oil and Gas B.V Company representatives all facilities required for this purpose.

Further, we acknowledge and accept that Mellitah Oil and Gas B.V Company shall have the right at its own option, to communicate with our client(s) directly where similar Contract(s) have been completed and/or are being executed as well as to communicate with our banker(s) and auditor(s).

We confirm that all charges related to the preparation of Pre-qualification document shall be borne by us.

Information submitted by us in response to the requirements of this Prequalification Document is true and correct in every detail and we take full responsibility to its authenticity.

We acknowledge fully that Mellitah Oil and Gas B.V Company has absolute discretion in the selection of Bidders for their various works and that Mellitah Oil and Gas B.V Company shall not be obligated nor required in any manner whatsoever to assign a reason for refusing the issue of Bid Documents to us or to enter into any correspondence concerning the selection of Bidders.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In the capacity of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature for and on behalf \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Applicant's Company Seal

**INSTRUCTIONS TO APPLICANT**

1. **Before attending the application:** 
   1. Applicant should be capable and prepared to undertake Technical Consultant Services for offshore oil and gas facilities, from Front End Engineering Design stage to successful completion including detailed engineering, procurement, construction, offshore hook-up and installation, commissioning and performance testing of these facilities.
   2. Mellitah Oil and Gas B.V Company will solely determine whether the prequalification information submitted by the applicant is acceptable or not and therefore whether the applicant is approved or not. It is totally up to the Mellitah Oil and Gas B.V Company to pursue or not unclear application submission.
   3. If Applicant performs work on regional basis (thru affiliate(s)/subsidiary(s)), experience of the regional office where work will be administered and managed shall be proven. Financial, administrative, supportive ties shall be proven established as well between the parent and the subsidiary.
   4. Applicant agrees -without reservation- upon the submission of the application, that the Mellitah Oil and Gas B.V Company has the full right to contact any of the references provided in the application.
   5. Applicant shall understand that the described duties (or Scope of Work) is for prequalification purposes only, and that this application is not an Invitation to Bid.
   6. Applications –and if any further replies- shall be treated as strictly confidential. Submitted application forms will be retained in the Mellitah Oil and Gas B.V Company records.
   7. Application is designed to allow most of the answers to be filled in directly on the Questionnaire form and as attachments. It is recommended to read the instructions and questions carefully and to be brief and complete with the answers.
   8. General leaflets that give an impression of the activities and organizational structure of the applicant are welcomed.
2. **Important Requirements for evaluation:** 
   1. A Record of completed projects for the Applicant as described in this document, as a TCS Contractor fully responsible for the entire project. The record must show at least three projects in accordance with the Prequalification Document.
   2. Current workload to prove the Applicant is coincidentally active in in Technical Consultant Services activities. Present workload is consistent with applicant’s resources, manpower and financial standing. Any work awarded by the company would not burden the Applicant’s current capability dealing with current workload.
   3. Applicant is employing adequate resources of manpower and expertise to cope with current workload and has access to additional resources if required in the event of award of Works by the company.
   4. Applicants should clearly type the answers to all questions in English language.
   5. Applicant should provide proof to its statements as necessary with regard to its financial stability, engineering capabilities, organizational structure, experienced personnel, equipment, expertise in relevant types of oil and gas facility construction and familiarity with Libyan laws and environmental regulations.
   6. The Applicant shall attest that all information which has been submitted are accurate and, in that effect, shall fill, sign and stamp document "Declaration For Prequalification".
   7. It is important that all requested information be provided (without blanks/emptiness) and presented clearly and in an orderly manner using the formats attached to this application document. Failing to do so may render the application void.
   8. Ensure application includes relevant attachments listed in the different Sections.
   9. Additional pages if needed should be inserted where applicable for replying to the questions. Any additional information that the applicant want to offer should be clearly separated from specific required responses of the application.
3. **Post qualification:**

Invitation to bid process is subject to the laws of the state of Libya particularly public tendering law

* 1. The selected (qualified applicant) contractor shall be responsible for the performance of the Works carried by itself and/or the associated Contractor/Sub -Contractor, if any and the Guarantees thereof. Sub-contracting of project management is not acceptable.
  2. Foreign Applicant, through its Libyan Local Agent, accepts full responsibility to act as a sponsor for its employees according to relevant Libyan laws, all that in case it is first qualified and later on awarded a contract for executing -for the Company- a scope of work relevant to the works applied for.

* 1. All qualified companies are susceptible to removal from Approved List if one or more of the following conditions occurs:
     + - No response to invitation to bid on three consecutive occasions without adequate explanation.
       - Pre-Qualification data is 5 years old.
       - Low performance to Company’s requirements in undertaking a service contract.
       - Major violation to Company HSE policies and regulations.
       - Failure to submit updated details/information as and when requested by Company.